November 12, 2004

To: Joanne Berg, Office of the Registrar (co-chair)  
    Carla Raatz, Office of Human Resources (co-chair)  
    Dale Carruthers, Recreational Sports  
    Alan Fish, Facilities, Planning and Management  
    Ken Frazier, Libraries  
    Mark Guthier, Unions  
    Howard Martin, Continuing Studies  
    Carrie Regenstein, DoIT  
    Susan Riseling, University Police  
    Eden Inoway-Ronnie, Provost’s Office (ex-officio)  
    Bill Richner, Administration (ex-officio)

From: Peter Spear, Provost  
      Darrell Bazzell, Vice Chancellor for Administration

We are in the process of appointing a new working group to identify issues, develop policies, and assist with setting priorities associated with identity management on campus. Identity management refers to the policies, processes and technologies by which the identities of persons are validated, registered and maintained by the institution; it is the critical foundation for secure authentication and authorization to services and applications. At this time, there are many identity management opportunities and challenges facing this institution. We have a mature enterprise directory service, and access to services is being requested for new populations. We need to balance technical capabilities with security and compliance requirements.

We are writing to invite you to serve on this newly created Identity Management Leadership Group (IMLG). Issues to be discussed will be high level; technical experts will be invited to attend IMLG meetings as necessary.

We ask the IMLG to provide guidance and leadership concerning campus-wide identity management issues and initiatives to:

- Define identity-management process roles and responsibilities for obtaining access to information and services;
- Establish criteria about how decisions are made;
- Coordinate and negotiate access to information and services;
- Seek efficiencies, especially in the area of eliminating duplicative cards for ID and security purposes.

There are many strategic policy and procedural questions to be answered about the university directory service (UDS) and the new PASE system (Populations, Affiliations, Services, and Entitlements). For example:

- Who determines the priorities for the addition of new affiliations to the UDS?
- Who determines the priorities for enhancements to the UDS?
- What is “appropriate use” of UDS?
- How do we prioritize the creation of new affiliations for PASE?
- When should a Net ID be activated/deactivated?
- What kind of negotiation is necessary with sponsors and service providers to determine entitlements for new and existing affiliations?
- If we move to “packaged” services, how will we determine entitlements?
- If an affiliation is of interest only to a single business unit on campus, to what extent should that be of interest to PASE?
- How do we manage a delegated administration of PASE?
IMLG replaces the UDS Steering Team, the Photo ID Committee, and the PASE Policy Group. We have asked Joanne Berg, Registrar, and Carla Raatz, Director of Human Resources, to co-chair the committee, and both have graciously agreed to do so. The committee will meet regularly. The IMLG should issue a progress report to us by June 2005.

Please confirm your willingness to serve on the committee by Wednesday, November 22, by contacting Joanne Berg at (608)262-3964 or Joanne.berg@mail.rgstr.wisc.edu

Thank you in advance for your participation.

cc: John Wiley
    Annie Stunden